



Risk Assessment Form – PWP & ZSH

Establishment: Paradise Wildlife Park & Zoological Society of Hertfordshire		Assessment No: 029	Assessment Date: 16/06/2020	
Section/Department: Public Interaction and Management re Covid-19 - Entire Site		Assessment Type (See Note 1)		
		Specific XXX	Generic	Record of Dynamic Assessment
<p>Activity/Process: <b>Health and Safety during the COVID-19 Outbreak and reopening to the Public when permitted</b>  <b>COVID 19 IS TRANSMITTED VIA INHALATION OF THE VIRUS OR BY TOUCHING A CONTAMINATED SURFACE</b></p> <p>This risk assessment describes the hazards and controls required to prevent the spread of COVID-19 virus during the current pandemic and the phased reopening of Paradise Wildlife Park to the public. PLEASE SEE THE ATTACHED DOCUMENT WITH FULL DETAILS OF THE PLANS IN PLACE FOR THE GRADUAL REOPENING TO THE PUBLIC AN MANAGEMENT OF ALL COVID-19 ASSOCIATED RISKS.</p> <p>This assessment will be reviewed regularly in line with Government advice:</p> <p><b>Gov.UK:</b> <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a>  <a href="https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19">https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19</a></p> <p><b>Public Health:</b> <a href="https://www.gov.uk/government/organisations/public-health-england">https://www.gov.uk/government/organisations/public-health-england</a></p>				
Assessor		Health & Safety Committee or Line Manager Acceptance		
Name:	Lisa Pressland	Name:	Lynn Whitnall	
Role:	Human Resources & Health & Safety	Role:	Director	
Signature:		Signature:		

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What are the hazards?	Who might be harmed and how?	What are you already doing? (Specific Existing Control Measures)	Risk Rating Note 3	Do you need to do anything else to control this risk? Who should complete action and by when?	Residual Risk Rating (See Note 4)
COVID-19 Virus spreading between staff, visitors, contractors and volunteers	Staff, visitors, contractors & volunteers, contracting the virus by inhalation or by touching surfaces contaminated with the virus	<ul style="list-style-type: none"> <li>• Hand washing facilities with soap and water have been provided and are maintained in a clean and hygienic condition</li> <li>• Alcohol gel sanitisers available across the site, particularly in any area where washing facilities not readily available</li> <li>• Frequent cleaning and disinfection of objects and surfaces that are touched regularly, particularly in areas of high use/risk such as door handles, light switches and toilets, using appropriate cleaning products and methods</li> <li>• All processes and areas adjusted to ensure social distancing is maintained, where possible</li> </ul>	1x3 =3	Control Measures appropriate	1x3 =3
PWP animals becoming infected with the COVID-19 Virus; COVID-19 Virus spreading between staff, visitors and volunteers	Animals, staff, visitor, & volunteers, contracting the virus by inhalation or by contact	<ul style="list-style-type: none"> <li>• All handfeed and close contact animal experiences have been individually assessed and either protocols amended or certain experiences/tours cancelled until further notice</li> </ul>	1x3 =3	Control Measures appropriate	1x3 =3

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	with individuals already carrying the virus	<ul style="list-style-type: none"> <li>• Experience Guests are still required to wear a face covering when taking part in any Animal Experience.</li> </ul>			
Visitors getting too close to each other whilst onsite if not controlled	Staff, visitors, contractors & volunteers, contracting or spreading the virus by not practising social distancing rules	<ul style="list-style-type: none"> <li>• Visitor numbers continue to be limited as per our re-opening plan (we will monitor this regularly to avoid any possibility of overcrowding)</li> </ul>	1x3 =3	Control Measures appropriate	1x3 =3
Presence of the General Public	Staff, visitors, contractors & volunteers, contracting or spreading the virus if visitors are not aware of best practise and government guidelines	<ul style="list-style-type: none"> <li>• Suitable warning signs and posters are displayed to ensure that all visitors are aware of our policy and know what we are encouraging people to maintain social distancing</li> <li>• All staff will be briefed regarding the required controls</li> </ul>	1x3 =3	Control Measures appropriate	1x3 =3
Provision of First Aid	Staff, visitors, contractors & volunteers, contracting	<ul style="list-style-type: none"> <li>• First Aiders (in line with government advice) to wash hands or use an alcohol gel, before and</li> </ul>	1x3 =3	Control Measures appropriate	1x3 =3

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	or spreading the virus	<p>after treating a casualty also ensure they do not cough or sneeze over a casualty when treating them</p> <ul style="list-style-type: none"> <li>• First Aiders instructed to wear PPE when providing First Aid (i.e. face masks &amp; shields, gloves, aprons etc)</li> <li>• All waste to be disposed of safely and individuals not to touch any part of a dressing that will come in contact with a wound</li> <li>• Training session completed with Keep A Beat 18/06/2020 re Covid risk management when administering First Aid</li> </ul>			
Legionnaires' disease	Staff, visitors, contractors & volunteers placed at risk of inhaling aerosols containing Legionella bacteria from hot & cold water systems/air conditioning units	<ul style="list-style-type: none"> <li>• Where appropriate all water systems to be flushed through for 2 minutes prior to re-occupancy of any buildings that have not been used regularly</li> </ul>	1x2 =2	Control Measures adequate	1x2 =2
Non reporting under the Reporting of Injuries,	PWP/ZSH could be	<ul style="list-style-type: none"> <li>• We will make a report under RIDDOR (The Reporting of Injuries,</li> </ul>	1x2 =2	Control Measures adequate	1x2 =2

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<p>Diseases and Dangerous Occurrences Regulations</p>	<p>prosecuted for failing to comply with a Statutory requirement</p>	<p>Diseases and Dangerous Occurrences Regulations 2013) when:</p> <ul style="list-style-type: none"> <li>- an unintended incident at work has led to someone’s possible or actual exposure to coronavirus. This must be reported as a dangerous occurrence.</li> <li>- a worker has been diagnosed as having COVID-19 and there is reasonable evidence that it was caused by exposure at work. This must be reported as a case of disease.</li> <li>- a worker dies as a result of occupational exposure to coronavirus.</li> </ul>			
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Actions Required							
<b>Action Required:</b>	N/A	<b>By Who</b>	N/A	<b>Role:</b>	N/A	<b>Signature:</b>	
<b>Review Date:</b>		<b>Name:</b>		<b>Role:</b>		<b>Signature:</b>	

Assessment Review (See Note 4)							
<b>Review Date:</b>	07/10/2020	<b>Name:</b>	Lisa Pressland	<b>Role:</b>	Head of HR and H&S	<b>Signature:</b>	
<b>Review Date:</b>	21/06/2021	<b>Name:</b>	Lisa Pressland	<b>Role:</b>	Head of HR and H&S	<b>Signature:</b>	
<b>Review Date:</b>	19/07/2021	<b>Name:</b>	Lisa Pressland	<b>Role:</b>	Head of HR and H&S	<b>Signature:</b>	
<b>Review Date:</b>		<b>Name:</b>		<b>Role:</b>		<b>Signature:</b>	

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**Notes:**

- 1 If using a Generic Risk Assessment, Assessors and a member of the Health & Safety Committee or a Line Manager are to satisfy themselves that the assessment is valid for the task and that all significant hazards have been identified and assessed. If additional hazards are identified they are to be recorded and attached to the Generic Assessment.
- 2 When recording the Risk Rating ensure that both the Likelihood and Consequence scores are included:

High	Common, regular or frequent occurrence	<b>3</b>	<b>3 Med</b>	<b>6 High</b>	<b>9 High</b>
Medium	Occasional occurrence	<b>2</b>	<b>2 Low</b>	<b>4 Med</b>	<b>6 High</b>
Low	Rare or improbable occurrence.	<b>1</b>	<b>1 Low</b>	<b>2 Low</b>	<b>3 Med</b>
<b>Risk Matrix: Likelihood x Consequence</b>			<b>1</b>	<b>2</b>	<b>3</b>
			Minor injury or illness	Serious injury or illness	Fatalities, major injury or illness
			Low	Medium	High

<b>High</b>	Improve control measures or consider stopping work/activity; conducting work at this level is to be reported directly to Line Manager/H&S/Director
<b>Medium</b>	Review control measures and improve if reasonably practicable to do so; consider alternative ways of working
<b>Low</b>	Maintain control measures and review if there are any changes

- 3 Record the residual Risk Rating to demonstrate that the risk has been reduced to an acceptable level; record Likelihood and Consequence scores.
- 4 Risk Assessments are to be reviewed:
  - At least annually
  - If there is reason to doubt the effectiveness of the assessment
  - Following an accident or near miss
  - Following significant changes to the task, process or procedure
  - Following the introduction of new personnel
  - If “Generic”, prior to use